

**Meeting Minutes April 7, 2009**  
**Redwood Empire Association of Code Officials**  
**Cattlemen's Steakhouse**  
**5012 Petaluma Boulevard North**  
**Petaluma**

**1. Call to Order**

President Steve Pantazes (Town of Windsor) called the meeting to order at 12:02pm at the Cattlemen's Steakhouse, Petaluma.

**2. Self Introductions**

President Pantazes welcomed the members. The 30 attending members and guests made self introductions.

**3. Approval of Minutes**

President Pantazes requested comments and/or approval of the March 3, 2009, meeting minutes as posted on the REACO Web Site. Motion made to approve amended minutes, seconded and approved by voice vote.

**4. Officers and Committee Reports**

**a. Treasurer** Dave Lopez (City of Santa Rosa) reviewed the proposed 2009 budget. Dave asked the membership for a show of hands who wanted a budget. Everyone raised their hand in show of support for having a budget. Dave noted that the lunch cost was \$21.60 per person. Discussion followed. Dave will incorporate suggestions from this discussion and present the budget at the next meeting.

**b. Secretary** No Report

**c. Vice President** No Report

**d. President** Steve Pantazes reported that the Town of Windsor was approving the use of funds provided by AB 811. He further encouraged all members to use this as a vehicle to increase work in the Building Departments.

- e. **Executive Committee** No report.
- f. **Audit Committee** No report
- g. **Education Committee** No report
- h. **Common Code Committee** No report

#### **5. Correspondence and Announcements**

Peter Bruck (City of Rohnert Park) informed members that the ICC was looking for new members. Contact [iccsafe.org](http://iccsafe.org) for information.

Steve Pantazes noted that there will be a Solar Fair on June 20, 11am to 6pm, Santa Rosa Finley Center. Information at [solarsonomacounty.org](http://solarsonomacounty.org)

#### **6. Legislative News** No Report

#### **7. Code Issues** No Report

**8. Education** Glenn Schainblatt (City of Sebastopol) reported that he was working on classes that would be held on the web.

**9. Old Business** Steve Pantazes discussed Photo Voltaic installations. Steve noted that he sent out to the membership copies of the proposed outline. Randy Collins (Fire Chief, City of Healdsburg) said that if the PV applications meet the State Fire Marshal's recommendations, he would not have to review the Building Permit Application. However, if the SFM's recommendations were not included, he would need to review the plans. John Zanzi (Fire Chief, City of Sebastopol) said that the City of Sebastopol has included the SFM Guidelines. John further noted that the access path around the PV panels is turning out to be the primary focus. Lee Braun(City of Belvedere) noted that in his experience a written policy by the jurisdiction, that is consistent and well founded, could be used for the SFM guidelines since they are currently only guidelines. Glenn Schainblatt said that the guidelines are more than just access suggestions. The guidelines also include conduit requirements, labeling, signage and disconnect locations. Further Glenn said that PV industry wants to hear consistency from the jurisdictions. Randy Collins said that he would like to see a county wide adoption of a policy referencing the SFM Guidelines.

Scott Ward(City of Healdsburg) moved to approve the Standardized Permit Submittal Residential Photovoltaic Systems and the State Fire Marshal's Guidelines as an Appendix to be recommended by REACO. Seconded by Tom Luhmann(City of Rohnert Park). APPROVED by voice vote. Michael Kyes (Sebastopol Heat and Cool) said that he would like to work with the jurisdictions. His contact information is [michaelkyes@sbcglobal.net](mailto:michaelkyes@sbcglobal.net)

Doug Williams (Fire Chief, Rincon Valley Fire) congratulated everyone on the PV committee for their long hours of work.

**10. Guest Speaker** None

**11. New Business** None

**12. Adjournment**

Meeting adjourned at 1:40 pm.  
Respectfully submitted, Clif Castle